

Yeohead & Castleton Parish Council

Minutes of Annual Council Meeting in Poyntington Village Hall, Thursday 23rd May 2024 at 7.30 pm

The following were present: Councillors Buckland, Perryman, Simnett and Stubbs and the Clerk

- 24.01 **Apologies for absence:** The outgoing chairman, John Mason was unable to attend due to ill health.
- 24.02 **Election of Chairman:** Cllr Jason Perryman was unanimously elected Chairman
- 24.03 **Election of Vice Chairman:** Cllr Peter Simnett was unanimously elected Vice Chairman
- 24.04 **Declarations of interest:** None declared
- 24.05 **Declarations of any conflict of interest with the parish council auditors, BDO:** None declared
- 24.06 **Co-option:** Mr Peter Lacey was co-opted as a member for Osborne. The clerk has advertised the vacancies for Castleton.
- 24.07 **Acceptance of office forms:** Forms were signed by all members and the clerk.
- 24.08 **The minutes of the meeting held 7th of March 2024** were confirmed and signed.
- 24.09 **Matters arising:** None
- 24.10 **Adjournment Session**
None
- 24.11 **The financial report for the year 2024-25** to date was received and accepted. Payments in accordance with budget were approved: Clerk salary: £309.60; HMRC (PAYE): £77.40; Osborne Play Field Association £800; Poyntington Village Hall £800; Poyntington Village Hall £15 hall hire; Community First Insurance £373.32; DAPTC £196.65.
- 24.12 **The Risk Assessment and list of assets** were reviewed and approved.
- 24.13 **Internal Audit** The internal audit was received and noted, following completion by Mr Nigel Masters for which the Council was appreciative. At his suggestion, the regular financial reports will now include a separate line for unbudgeted expenditure.
- 24.14 **The Annual Governance Statement** was considered, approved and signed.
- 24.15 **The Statement of Accounts** for 2023-24 was considered, approved and signed.
- 24.16 **Audit exemption.** The council is not required to have an external audit, and an exemption certificate was considered, approved and signed
- 24.17 **Insurance Policy** The council approved payment of the insurance policy with Community First Insurance. This is part of a 3 year long term agreement.
- 24.18 **Banking arrangements:** The council agreed that the clerk should enquire about switching accounts from Barclays to Lloyds and open an account with online banking if this is available. Cllrs Perryman and Simnett agreed to be signatories as well as the clerk.

Planning Matters

- 24.19 **Planning matters dealt with since the last meeting or at this meeting:**

Name	Details /Reference	Status
London Road Cottage, Osborne	P/HOU/2024/01314 Remove part of existing stone wall and form off road parking at front of property. Build boundary wall at either side of parking area with reclaimed stone	Parish Council comments cited safety concerns Refused on road safety grounds 18.03.24
Higher Farm Higher Street Lillington Sherborne	PP/FUL/2023/06764 Erect silage barn	Adjoining parish Castleton No objection
Mushroom Farm Cow Lane Poyntington	P/FUL/2022/02416 Erect 2 No. dwellings (Class C3), new vehicular accesses and associated works. Demolish existing agricultural buildings and polytunnels.	Objection Dorset Council has just announced that the application will be decided by the planning committee.

- 24.20 **Rights of Way:** No issues reported.
- 24.21 **Poyntington Book Exchange:** Further to the decision taken at the last meeting to paint the kiosk, the clerk itemised the materials needed. The council agreed to pay the costs which amount to £85.
- 24.22 Highways Issues:
- a. B3145 junction with Clatcombe Lane: The council welcomed the fact that since the last meeting Dorset Council has installed collision warning signs and a larger mirror and repainted the slow signs on the surface of the road.
 - b. Sheeplands Lane: Following a request from the clerk, Dorset Highways are obtaining prices for improving the signage re horse riders.
 - c. Water on the road at Crackmore: Councillors agreed that this is an ongoing problem which poses a danger during freezing temperatures. The clerk has received no response to her initial report to Dorset Highways. It was decided that she should write again later in the year.
- 24.23 **Drains in Goathill:** Cllr Buckland reported that Highways have been very responsive in clearing drains when alerted to problems. However, he has been told that there is no budget for works to install a larger drain to solve the problem in the long term.
- 24.24 **Items for the next Agenda:** None
- 24.25 **Dates of future meetings:**
11 July, Osborne (Date changed to avoid the general election)
5 September, Poyntington
7 November, Osborne
- 24.26 **The meeting closed at 8.40pm.**